

WEEKLY PRODUCTION REPORT										WEEK ENDING 13 November 54		SCHEDULE OF WORK, PRINTING AND REPRODUCTION DIV.	
OPERATION A	UNIT B	ON HAND C	RECEIVED D	TOTAL E	STANDARD F	REGULAR TIME G	PRODUCTION OVERTIME H	TOTAL I	OVERTIME HOURS WORKED J	BACKLOG K	MAN DAYS OF WORK L		
PHOTOSTAT	PRINTS	5,860	18,598	24,458		18,943				5,515			
OZALID	PRINTS	2,632	400	3,032		18				3,014			
MICROFILM	FEET	28,450	3,232	31,682		2,311				29,371			
OZAPHANE	FEET	3,240	8,425	11,665		10,160				1,505			
MICROTRONICS	PRINTS	159,418	3,550	162,968		13,344				149,624			
M & A	PRINTS	412	10,200	10,612		7,270				3,342			
GRAPHICS	PRINTS	23,435	5,233	28,668		3,363				25,305			
8 x 10 ENLARGING	NEGATIVES	33	7	40		28				12			
	PRINTS	727	32	759		229				530			
MOTION PICTURE	FEET	12,284	-	12,284		2,384				9,900			
COLOR LABORATORY	PRINTS	388	5	393		25				368			
COMPOSING	PAGES	403	132	535		216				319			
LINE TYPE COMPOSITION	PAGES	34	13	47		38				9			
PROOFREADING	PAGES	768	30	798		76				722			
OFFSET CAMERA	NEGATIVES	1,726	309	2,035		261				1,774			
LAYOUT	NEGATIVES	1,520	341	1,861		261				1,600			
	LAYOUTS	316	303	619		264				355			
PLATE MAKING	PLATES	197	470	667		425				242			
OFFSET	PLATES	799	192	991		65				926			
	IMPRESSIONS	448,738	168,250	616,988		40,410				576,578			
MULTILITH	PLATES	4,415	2,090	6,505		2,226				4,279			
	IMPRESSIONS	2,303,695	555,319	2,859,014		515,996				2,343,018			
DAVIDSON	PLATES	2,049	2,695	5,534		2,868				2,666			
	IMPRESSIONS	140,587	113,319	253,906		131,323				122,583			
LETTERPRESS	FORMS	3	79	82		65				17			
	IMPRESSIONS	69,950	16,650	86,600		26,527				60,073			
MIMEOGRAPH	STENCILS	1,528	2,276	3,804		2,530				1,274			
	IMPRESSIONS	126,185	1,150,620	1,276,805		1,146,040				130,765			
DITTO	MASTERS	762	642	1,404		637				767			
	IMPRESSIONS	28,124	26,032	54,156		29,773				24,383			
MACHINE ASSEMBLING	SHEETS	473,909	526,937	1,000,846		545,592				455,254			
HAND ASSEMBLING	SHEETS	153,366	290,692	444,058		292,654				151,404			
FOLDING	SHEETS	132,201	40,025	172,226		46,602				125,624			
DISTRIBUTION	UNITS	-	-	-		-				-			
BATCH SYSTEM	BATCHES	758	340	1,098		357				741			
	IMPRESSIONS	89,131	137,233	226,364		150,517				75,847			
NIS	SECTIONS												
	PAGES												
CORRECTIVE ACTION TAKEN OR NECESSARY		NECESSITY FOR OVERTIME WORKED			EXPLANATION OF MISSED DEADLINES			DESCRIPTION OF UNUSUAL JOBS					